

**PLANNING & ZONING COMMISSION
MEETING**

December 3, 2020

3:00 p.m.

Members Present:

Mr. Thomas Lancaster, Chairman
Mr. Jim Morris, Vice-Chairman

Mrs. Wanda Owens, Board Member

Members Absent:

Ms. Rebecca Cousson, Board Member
Mr. David Ridley, Alternate Board Member

Mr. Holland Kent, Board Member

Others Present:

Mr. Dan Miner, City Administrator
Ms. Sherry Snell, Board Secretary

Mr. Tommy Sasser, Council Liaison

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the City Administrator and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

- A. Call To Order.** The meeting was called to order by Mr. Lancaster at 3:00 p.m.
- B. Prayer and Pledge.** Prayer was given by Mr. Morris. Mr. Lancaster led the pledge to the American Flag.
- C. Swearing In.** Tom Lancaster and Jim Morris were both sworn in by Ms. Snell.
- D. Appointment of Chairman.**
- A motion was made by Mrs. Owens and seconded by Mr. Morris to appoint Mr. Lancaster as Chairman. The motion passed unanimously.
- E. Appointment of Vice Chairman.**
- A motion was made by Mrs. Owens and seconded by Mr. Lancaster to appoint Mr. Morris as Vice-Chairman. The motion passed unanimously.
- F. Approval of Agenda.**
- A motion was made by Mr. Morris and seconded by Mrs. Owens to approve the agenda. The motion passed unanimously.
- G. Presentation and Approval of Minutes – July 23, 2020.** The minutes were presented for approval for the following meeting: Regular Planning & Zoning Commission Meeting July 23, 2020.
- A motion was made by Mrs. Owens and seconded by Mr. Morris to approve the minutes. The motion passed unanimously.
- H. Agenda Items.**

1) **Approval of Request For Variance for Manufactured Home Placement** – Marvis & Jacques Jett, 1211 Church Ave., Parcel # 00-1412-0000. This request is for approval to place a manufactured home at 1211 Church Ave.

Ms. Marvis Jett stated she was asking for approval to place a manufactured home on her property. Mr. Miner gave a summary of the request. Discussion ensued.

A motion was made by Mr. Morris and seconded by Mrs. Owens to approve the Request for Variance for Manufactured Home Placement at 1211 Church Ave. The motion passed unanimously.

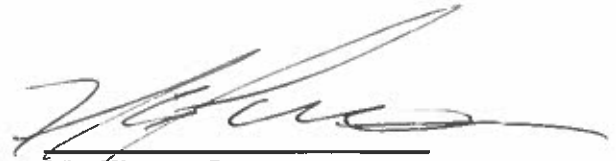
F. Other Business.

There was no other business.

G. Adjourn. The meeting adjourned at 3:12 p.m.

Presented by:


Sherry Snell
Board Secretary


Mr. Thomas Lancaster
Chairman