

City of Chipley
Special Council Meeting
Minutes
June 7, 2022 at 5:00 p.m.

Attendees:

Ms. Tracy Andrews, Mayor
Mr. Brett Butler, Council Member
Mrs. Linda Cain, Council Member

Mr. Kevin Russell, Mayor Pro-Tem
Mr. Tommy Sasser, Council Member

Others Present Were

Mr. Dan Miner, City Administrator
Mr. Scott Thompson, Police Chief
Mr. Guy Lane, Public Works Director
Mrs. Tamara Donjuan, Planning/Code Enf. Officer

Mrs. Patrice Tanner, Asst. City Admin./City Clerk
Mr. Floyd Aycock, Fire Chief
Mr. Jimmy Cook, Water Utilities Director
Mrs. Michelle Jordan, City Attorney

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the City Administrator and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

- A. Call to Order.** The meeting was called to order by Mayor Andrews at 5:02 p.m.
- B. Prayer and Pledge.** Prayer was given by Mr. Sasser and Mayor Andrews led the pledge to the American Flag.
- C. Approval of Agenda.**
- A motion was made by Council Member Russell and seconded by Council Member Sasser to approve the agenda as presented.**
- D. Agenda Items.**
- 1. FDEO CDBG-MIT General Infrastructure Grant Cycle (Public Hearing).** Mayor Andrews closed the Special Meeting and opened the Public Hearing at 5:04 p.m. regarding the city's proposed CDBG-MIT grant application. Mr. Miner explained the program and further explained the project the city is applying for is to target citywide drainage improvements to mitigate against flooding during future disasters and severe weather, to include the construction of a stormwater management facility. Mayor Andrews opened the floor for public comment. A member of the audience who did not identify himself offered general comments in support of projects that will address flooding in the city. There were no further comments. Mayor Andrews closed the Public Hearing and reopened the Special Meeting at 5:12 p.m.
 - 2. Approval of Resolution No. 22-20 – FDEO CDBG-MIT Grant Application Submission.** Mr. Miner read Resolution No. 22-20 by title, and explained this resolution will approve the submittal of the CDBG-MIT Application to the Florida Department of Economic Opportunity in the amount of \$3,000,000.00. No further discussion.

A motion was made by Council Member Sasser and seconded by Council Member Cain to approve Resolution No. 22-20. The motion passed unanimously.

- 3. Approval of Resurfacing Project** – Portion of Peach Street. Mr. Lane explained this is a request to pave about 680 feet of Peach Street for the amount of \$22,000.00. The county currently has Roberts & Roberts in the area paving and the company is willing to give us the same price per ton that was bid with Washington County. We have copies of the procurement process and bids from the county. Mr. Lane further explained he is requesting emergency procurement because Peach Street is in very poor condition and we will not get this low of a price if we have to bid the project. Discussion ensued.

A motion was made by Council Member Cain and seconded by Council Member Butler to approve the Roberts & Roberts quote in the amount of \$22,000.00 for the Resurfacing of a Portion of Peach Street. The motion passed unanimously.

Mayor Andrews adjourned the meeting at 5:16 p.m.

City of Chipley

Tracy L. Andrews, Mayor

Attest:

Patrice A. Tanner,
Assistant City Administrator/City Clerk