

City of Chipley
Limited English Proficiency Plan (LEP)
“Exhibit A”

Limited English Proficiency (LEP) Guidance: Title VI of the Civil Rights Act of 1964, Executive Order 13166, and various directives from the US Department of Justice (DOJ) and US Department of Transportation (DOT) require federal aid recipients to take reasonable steps to ensure meaningful access to programs, services and activities by those who do not speak English proficiently. To determine the extent to which LEP services are required and in which languages, the law requires the analysis of four factors:

- The number or proportion of LEP persons eligible to be served or likely to be encountered by the City’s programs, services or activities.
- The frequency with which LEP individuals come in contact with these programs, services or activities.
- The nature and importance of the program, service, or activity to people’s lives and;
- The resources available to the City and the likely costs of the LEP services.

1. Using census data, the City has determined that LEP individuals speaking English less than well represent approximately 1% of the community. Spanish was reported to be the prevalent LEP language.

2. The City has not received any requests for translation or interpretation of its programs, services or activities into Spanish or any other language.

3. The City believes that transportation is of critical importance to its public, as access to health care, emergency services, employment, and other essentials would be difficult or impossible without reliable transportation systems. Therefore, the City will advise the public of how to access its nondiscrimination and public involvement policies.

4. The City maintains cordial relationships with a number of faith based and community organizations who offer competent language services at no cost to the city.

The analyses of these factors suggest that LEP services are not required at this time. The City understands that its community profile is changing and the four factor analysis may reveal the need for more or varied LEP services in the future. As such, it will annually examine its LEP plan to ensure that it remains reflective of the community’s needs.

Persons requiring special language services should contact the City's Title VI/Nondiscrimination Officer:

Patrice Tanner

Title VI/Nondiscrimination Officer

Post Office Box 1007

Chipley, Florida 32428

Email: ptanner@cityofchipley.com

Phone: (850) 638-6350

Fax: (850) 638-6353

Hearing Impaired: Florida Relay 1-800-955-8771 (TY)

1-800-955-8770 (Voice)