

City of Chipley
Regular Council Meeting
Minutes
May 12, 2020 at 5:00 p.m.

Attendees:

Ms. Tracy Andrews, Mayor
Mrs. Linda Cain, Council Member
Mr. Kevin Russell, Council Member

Mr. Brett Butler, Mayor Pro-Tem
Mr. Tommy Sasser, Council Member

Others Present Were:

Mr. Dan Miner, City Administrator
Mrs. Michelle Jordan, City Attorney

Mrs. Patrice Tanner, Asst. City Admin./City Clerk

This meeting was held by ZOOM due to COVID-19 and there were 26 people in attendance.

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the City Administrator and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

- A. Call to Order.** The meeting was called to order by Mayor Andrews at 5:05 p.m.
- B. Prayer and Pledge.** Prayer was given by Mrs. Cain and Mrs. Cain also led the pledge to the American Flag.
- C. Citizens Request.**
The City of Chipley welcomes you to this meeting. This is time set aside for the Citizens of Chipley to address the City Council. This is not a question and answer period, it is not a political forum, nor is it a time for personal accusations and derogatory remarks to/or about city personnel. If you would like to address the City Council please come to the podium, state your name and address for the record and limit your comments to no more than three (3) minutes per Florida Statute 286.0114. Your participation is welcomed and appreciated.
- No citizen requests. No further discussion.
- D. Approval of Agenda.**
A motion was made by Council Member Russell and seconded by Council Member Butler to approve the agenda as presented. The motion passed unanimously.
- E. Presentation and Approval of Minutes.**
1. Regular Council Meeting – April 14, 2020.
2. Special Council Meeting – April 21, 2020.

A motion was made by Council Member Russell and seconded by Council Member Sasser to approve the minutes as presented. The motion passed unanimously.

F. City Administrator and Department Head Reports. Mayor Andrews stated if there are any questions regarding the Department Head Reports to please contact Mr. Miner. No further discussion.

G. Agenda Items.

- 1. Approval of Ordinance No. 962 (First Reading)** – Abandonment of Public Right-of-Way/Property. Mr. Miner explained this ordinance will approve the abandonment of two small areas of public right-of-way/property at the old K.C.'s Restaurant building, and revert ownership of the property to the adjoining property owner. The property is a small area on 7th Street that was once used as a loading dock and a small area on the Railroad Avenue side of the building (in the parking lot) which is a handicap ADA ramp. Mr. Butler asked about the structural integrity of the wall with a huge hole in it. He asked if the wall is going to have to come down because if it is then why would the city give away the property. Mr. Russell stated that was a concern of his as well. Mr. Miner stated the engineers for Dr. Taylor have stated there will be steel built inside the brick because they want to use the brick façade in order to keep and maintain downtown history. Mr. Butler stated if they are going to keep the aesthetics then fine, but can we get a statement saying they are for sure going to keep the current building in place. Mr. Miner stated they want to keep the aesthetics but that would be a question for the attorney. Mayor Andrews asked if it is possible to attach a recorded agreement or clause to the ordinance. Attorney Jordan explained it could be expressed in a deed but by ordinance we are only releasing the property to the owner. Mr. Russell stated if we are vacating the property then we either give it to them or we don't give it to them. Discussion ensued. Mr. Miner read Ordinance No. 962 by title:

AN ORDINANCE OF THE CITY OF CHIPLEY, FLORIDA, VACATING A PORTION OF PUBLIC RIGHT-OF-WAY/PROPERTY; PROVIDING FOR CESSATION OF OPERATIONAL AND MAINTENANCE RESPONSIBILITIES; PROVIDING FOR REVERSION OF VACATED REAL PROPERTY TO THE ADJOINING PROPERTY OWNER; PROVIDING FOR CORRECTION TO PUBLIC RECORDS OF THE CITY; PROVIDING FOR FILING OF THE ORDINANCE WITH WASHINGTON COUNTY CLERK OF CIRCUIT COURT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EFFECTIVE DATE.

A motion was made by Council Member Sasser and seconded by Council Member Cain to approve the first reading of Ordinance No. 962. The motion passed unanimously.

- 2. Approval of Resolution No. 20-18** – Annual Election. Mr. Miner read the resolution by title and explained this resolution will approve the general election for Council Member Ward 1, Ward 4 and Council Member-at-large. The qualifying dates will be June 8 through June 12, 2020 and the election dates will be August 4, 2020 and if necessary, August 18, 2020. Discussion ensued.

A motion was made by Council Member Russell and seconded by Council Member Butler to approve Resolution No. 20-18. The motion passed unanimously.

- 3. Approval of Resolution No. 20-19** – Fiscal Year 2019-2020 Budget Amendment. Mr. Miner explained this Resolution is for a budget amendment which will increase the annual budget by the amount of \$54,707.00. Discussion ensued.

A motion was made by Council Member Cain and seconded by Council Member Sasser to approve Resolution No. 20-19. The motion passed unanimously.

- 4. Approval of Resolution No. 20-20** – FDOT SCOP 7th Street Resurfacing and Improvements Project. Mr. Miner explained this resolution will authorize the execution of the FDOT SCOP 7th Street Resurfacing Improvements Project Agreement in the amount of \$577,233.00. This

agreement is for the Design, Construction and CEI from South Boulevard to South Railroad avenue resurfacing and improvements for a total of 0.701 miles. Discussion ensued.

A motion was made by Council Member Russell and seconded by Council Member Butler to approve Resolution No. 20-20. The motion passed unanimously.

- 5. Approval of FDOT Request for Donation of Right-of-Way – US 90 and S.R. 77.** Mr. Miner explained this request for donation of right-of-way is for a project that will improve the intersection of US 90 and S.R. 77. The property donation is for two triangular corner clips that are approximately 900 square feet on the northwest corner and approximately 1,270 square feet on the southwest corner. Mr. John Whittington with FDOT explained they are proposing to make improvements to the intersection of US 90 and S.R. 77 to better accommodate turning movements for large trucks on the northwest and southwest corners. These improvements require additional right-of-way in order to widen the roadway, reconstruct the sidewalk and pedestrian ramps, and rebuild the signals. Mr. Russell asked why FDOT does not address the entire intersection. There are trucks driving over the curb by the Carmichael Property causing problems with drainage inlets. Mrs. Cain asked if there isn't already enough room on the other two corners to make improvements. Discussion ensued about the possibility of the demolition of the Carmichael Property and how now would be the time to discuss this with the Carmichael's. Mr. Whittington explained the reason FDOT is requesting the donation of the right-of-way, instead of purchase is because we do not have funds available to purchase right-of-way. Discussion ensued.

A motion was made by Council Member Butler and seconded by Council Member Sasser to approve the FDOT Request for Donation of Right-of-Way for US 90 and S.R. 77 as submitted and to request FDOT to also pursue the other two corners of right-of-way. The motion passed unanimously.

The Council requested Mr. Miner to send a letter to FDOT concerning the other two corners for improvement to all four (4) corners at US 90 and S.R. 77. Mr. Miner stated he will prepare a letter to be sent to FDOT with this request. Discussion ensued.

- 6. Approval of FDOT Request to Remove Traffic Signal – US 90 and 2nd Street.** Mr. Miner explained this request is to remove the traffic signal at US 90 and 2nd Street because the signal is not warranted by traffic demands or safety concerns. The removal of the traffic signal would be done during the resurfacing of US 90. Mayor Andrews asked if the traffic counts were done during times of football games and Ms. Jessica Bloomfield with Metric Engineering stated she does not believe the traffic counts involved specific times of the year. Mrs. Cain stated that there is a speed problem on Highway 90 in that area so something is going to have to be done about the speed, and if the light is removed the speeding will be worse. Discussion ensued.

A motion was made by Council Member Russell and seconded by Council Member Butler to approve the FDOT Request to Remove Traffic Signal at US 90 and 2nd Street. The motion passed with four (4) ayes and one (1) naye (Council Member Cain opposed).

- 7. Approval of Reappointment of Chipley Housing Authority Commissioner – Curtis Carter.** Mr. Miner explained this reappointment will extend Mr. Curtis Carter's term for an additional four-year term beginning June 30, 2020. Discussion ensued.

A motion was made by Council Member Russell and seconded by Council Member Cain to approve the Reappointment of Chipley Housing Authority Commissioner Mr. Curtis Carter. The motion passed unanimously

The meeting was adjourned by Mayor Andrews at 6:07 p.m.

City of Chipley

Tracy L. Andrews, Mayor

Attest:

Patrice A. Tanner,
Assistant City Administrator/City Clerk