

City of Chipley
Regular Council Meeting
Minutes
March 10, 2020 at 6:00 p.m.

Attendees:

Ms. Tracy Andrews, Mayor
Mrs. Linda Cain, Council Member
Mr. Kevin Russell, Council Member

Mr. Brett Butler, Mayor Pro-Tem
Mr. Tommy Sasser, Council Member

Others Present Were:

Mr. Dan Miner, City Administrator
Mr. Scott Thompson, Police Chief

Mrs. Patrice Tanner, Asst. City Admin./City Clerk
Mrs. Michelle Jordan, City Attorney

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the City Administrator and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

- A. Call to Order.** The meeting was called to order by Mayor Andrews at 6:00 p.m.
- B. Prayer and Pledge.** Prayer was given by Mrs. Cain and Mayor Andrews led the pledge to the American Flag.
- C. Citizens Request.**
The City of Chipley welcomes you to this meeting. This is time set aside for the Citizens of Chipley to address the City Council. This is not a question and answer period, it is not a political forum, nor is it a time for personal accusations and derogatory remarks to/or about city personnel. If you would like to address the City Council please come to the podium, state your name and address for the record and limit your comments to no more than three (3) minutes per Florida Statute 286.0114. Your participation is welcomed and appreciated.

Ms. Bessie Russ – 745 Orange Street, Chipley. Ms. Russ explained her concerns as follows: 1. The abandonment of the sidewalks on the south side of Chipley; she feels like the sidewalks are not being properly maintained (i.e. mowing and edging); 2. The ditches need to be cleaned; she feels like they are not being maintained properly; 3. The streets are being used for nascar racing on the weekends on Orange and Pecan, and it needs to stop; the individuals have left their autographs on the streets with burnout marks; and 4. A stray dog has been turning the garbage over and making a mess and I do not know who the dog belongs to; it is a big light colored dog and I have called Public Works about it already. Ms. Russ thanked the Council for allowing her to voice her concerns. Mayor Andrews thanked Ms. Russ and told her Mr. Miner will follow up with her.

Ms. Angela Butler – 709 Pecan Street, Chipley. Ms. Butler explained her concerns as follows: 1. The loud motors and racing up and down the roads; 2. The sidewalks are crumbling and need to be mowed and edged; and 3. The ditches need to be cleaned.

- D. **Approval of Agenda.** Mayor Andrews deleted item #6 – Cemetery – Discussion. The Council gave Mr. Miner good direction at the Council Workshop last week. No further discussion.

A motion was made by Council Member Russell and seconded by Council Member Butler to approve the agenda with the deletion. The motion passed unanimously.

- E. **Presentation and Approval of Minutes.**

1. Regular Meeting – February 11, 2020.

A motion was made by Council Member Russell and seconded by Council Member Cain to approve the minutes as presented. The motion passed unanimously.

- F. **Agenda Items.**

1. **Proclamation of the City of Chipley, Florida Commemorating Theatre In Our Schools.** Mayor Andrews explained this is a Proclamation of the City of Chipley, Florida Commemorating Theatre In Our Schools as the month of March 1-31, 2020. Mayor Andrews presented this Proclamation to the Chipley High School Theatre students, Thespian Officers, Mr. Kevin Russell and all of the students involved in the upcoming production. No further discussion.

2. **Approval of Ordinance No. 960 (Public Hearing)** – Amendment to Chapter 11 – Private Property Standards and Abatement of Nuisances. Mr. Miner explained this ordinance will amend Chapter 11 to include the requirement of window maintenance and interior window sight barriers or coverings in designated downtown areas. Mr. Russell stated it will make the downtown area more appealing. No further discussion. Mayor Andrews closed the regular meeting and opened the public hearing at 6:14 p.m. Mr. Miner read Ordinance No. 960 by title:

AN ORDINANCE OF THE CITY OF CHIPLEY, FLORIDA, PROVIDING FOR AUTHORITY, PROVIDING FOR AN ADDITION TO AND AMENDMENT TO PART II, CHAPTER 11 OF THE CITY CODE, ENTITLED “PRIVATE PROPERTY STANDARDS AND ABATEMENT OF NUISANCES”; AMENDING SECTION 11-3 RELATING TO WINDOW MAINTENANCE AND INTERIOR WINDOW SIGHT BARRIERS OR COVERINGS IN DESIGNATED DOWNTOWN AREAS; PROVIDING FOR SEVERABILITY, PROVIDING FOR CONFLICTS, AND PROVIDING FOR AN EFFECTIVE DATE.

No comments.

Mayor Andrews closed the public hearing and opened the regular meeting at 6:17 p.m.

A motion was made by Council Member Russell and seconded by Council Member Butler to approve the final reading of Ordinance No. 960. The motion passed unanimously.

3. **Approval of Ordinance No. 961 (First Reading)** – Amendment to Chapter 14.5 – Resource Protection Standards. Mr. Miner explained this ordinance will amend Chapter 14.5 to bring the regulations into conformance with the most current Model Floodplain Management Ordinance approved by FEMA for Florida communities. No further discussion. Mr. Miner read Ordinance No. 961 by title:

AN ORDINANCE OF THE CITY OF CHIPLEY, FLORIDA, PROVIDING FOR AMENDMENT TO THE CHIPLEY CODE OF

ORDINANCES, CHAPTER 14.5 RESOURCE PROTECTION STANDARDS, ARTICLE XI FLOODPLAIN MANAGEMENT, TO MAKE MODIFICATIONS TO BRING THE REGULATIONS INTO CONFORMANCE WITH THE MOST CURRENT FEMA-APPROVED, FLOODPLAIN MANAGEMENT ORDINANCE FOR FLORIDA COMMUNITIES THAT IS COORDINATED WITH THE FLORIDA BUILDING CODE; PROVIDING FOR APPLICABILITY AND SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Council Member Russell and seconded by Council Member Cain to approve Ordinance No. 961 on first reading. The motion passed unanimously.

- 4. Approval of Resolution No. 20-15 – Rural Area of Opportunity (RAO) Designation.** Mr. Miner explained this resolution will support the designation of Rural Area of Opportunity (RAO) to continue to apply to the Northwest Florida Region to help with grant funding opportunities. No further discussion.

A motion was made by Council Member Sasser and seconded by Council Member Cain to approve Resolution No. 20-15. The motion passed unanimously.

- 5. Approval of Engineering Services Contract Amendment – Chipley Effluent Project – Mott MacDonald.** Mr. Miner explained Mr. Amir Zafar with Mott MacDonald was present at the Council Workshop last week and explained the proposed amendment to the contract. Mr. Miner stated the amendment is for an increase in the total contract for \$244,000.00. These fees will cover additional special studies that were required by FDEP and USDA as well as additional permitting assistance and County Planning & Zoning assistance. Discussion ensued.

A motion was made by Council Member Sasser and seconded by Council Member Butler to approve the Engineering Services Contract Amendment for Mott MacDonald in the amount of \$244,000.00. The motion passed unanimously.

The meeting was adjourned by Mayor Andrews at 6:23 p.m.

City of Chipley

Tracy L. Andrews, Mayor

Attest:

Patrice A. Tanner,
Assistant City Administrator/City Clerk