

City of Chipley
Regular Council Meeting
Minutes
January 14, 2020 at 6:00 p.m.

Attendees:

Ms. Tracy Andrews, Mayor
Mrs. Linda Cain, Council Member
Mr. Kevin Russell, Council Member

Mr. Brett Butler, Mayor Pro-Tem
Mr. Tommy Sasser, Council Member

Others Present Were:

Mr. Dan Miner, City Administrator
Mr. Scott Thompson, Police Chief

Mrs. Patrice Tanner, Asst. City Admin./City Clerk
Mrs. Michelle Jordan, City Attorney

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the City Administrator and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

- A. Call to Order.** The meeting was called to order by Mayor Andrews at 6:00 p.m.
- B. Prayer and Pledge.** Prayer was given by Mr. Sasser and Mayor Andrews led the pledge to the American Flag.
- C. Citizens Request.**
The City of Chipley welcomes you to this meeting. This is time set aside for the Citizens of Chipley to address the City Council. This is not a question and answer period, it is not a political forum, nor is it a time for personal accusations and derogatory remarks to/or about city personnel. If you would like to address the City Council please come to the podium, state your name and address for the record and limit your comments to no more than three (3) minutes per Florida Statute 286.0114. Your participation is welcomed and appreciated.
- No citizen requests. No further discussion.
- D. Approval of Agenda.** Mayor Andrews added item #7 – Kristina Aycock – Mongoven Building; and deleted the Special Meeting Minutes - December 19, 2019. No further discussion.
- A motion was made by Council Member Russell and seconded by Council Member Butler to approve the agenda with the addition/deletion. The motion passed unanimously.**
- E. Presentation and Approval of Minutes.**
1. Regular Meeting – December 12, 2019 (Form 8b – Voting Conflict attached).
 2. Special Meeting – December 19, 2019.

A motion was made by Council Member Russell and seconded by Council Member Butler to approve the minutes for the Regular Meeting – December 12, 2019 as presented. The

motion passed unanimously.

F. Agenda Items.

1. **Approval of Ordinance No. 959 (First Reading)** – Amendment to Chapter 2 – Sale of Municipal Real Property. Mr. Miner explained this ordinance, if approved, will include an exception for the city to sell property that is located in an Industrial Zoning Classification and promotes economic development. No further discussion. Mr. Miner read Ordinance No. 959 by title.

AN ORDINANCE OF THE CITY OF CHIPLEY, FLORIDA, PROVIDING FOR AUTHORITY, PROVIDING FOR AN AMENDMENT TO PART II, CHAPTER 2 OF THE CITY CODE, ENTITLED “ADMINISTRATION”; AMENDING ARTICLE VI, ENTITLED “SALE OF MUNICIPAL REAL PROPERTY”; AMENDING SECTION 2-41, RELATING TO THE SALE OR CONVEYANCE OF REAL PROPERTY TO PRIVATE PARTY; PROVIDING FOR SEVERABILITY, PROVIDING FOR CONFLICTS, AND PROVIDING FOR AN EFFECTIVE DATE.

A motion was made by Council Member Sasser and seconded by Council Member Russell to approve Ordinance No. 959 on first reading. The motion passed unanimously.

2. **Approval of Resolution No. 20-09** – CRA Procurement for Professional Services. Mr. Miner explained this resolution was prepared by the Attorney at the request of the Council. This resolution, if approved, will limit the procurement of professional services for the Executive Director to an amount not to exceed \$2,500.00, without additional approval by the City Council. No further discussion.

A motion was made by Council Member Butler and seconded by Council Member Cain to approve Resolution No. 20-09. The motion passed unanimously.

3. **Approval of Resolution No. 20-10** – FDOT M-SCOP Application Submission – Pecan Street. Mr. Miner explained this resolution, if approved, will allow the submission of an application for funding for the FDOT Municipal Small County Outreach Program for Pecan Street. No further discussion.

A motion was made by Council Member Cain and seconded by Council Member Butler to approve Resolution No. 20-10. The motion passed unanimously.

4. **Flag Schedule** – Discussion. Mr. Miner explained the Council discussed the following flag placement schedule at the workshop: Martin Luther King, Jr. Day, Washington’s Birthday, Memorial Day, Flag Day, Independence Day, Labor Day, Columbus Day, Election Day and leave up through Veterans Day. Attorney Jordan stated a Resolution will need to be prepared and approved. Discussion ensued.

A motion was made by Council Member Russell and seconded by Council Member Butler to approve the new flag placement schedule. The motion passed unanimously.

5. **Engineer Update** – Mott MacDonald – Mr. Bill Perry. Mayor Andrews stated the engineer was present at the workshop last week and gave an update. No further discussion.
6. **Approval of Special Event Application** – Easter Egg Hunt. Mr. Miner explained this Special Event Application is for the Annual Easter Egg Hunt to be held on Wednesday, April 8, 2020 from 5:30 to 7:30 p.m. at Shivers Park. Discussion ensued.

A motion was made by Council Member Cain and seconded by Council Member Butler to approve the Special Event Application for the Easter Egg Hunt. The motion passed unanimously.

7. **Kristina Aycock** – Mongoven Building. Ms. Aycock explained they have had progress inside of the building going through debris and having it hauled off and relocating historical items. We are having a problem finding a contractor. A structural engineer said the integrity of the building looks good but one contractor we found will not touch it until we have another structural engineer look at it and they will be coming in the next few days. At that point we will proceed with obtaining a roofing permit. The Council was in agreement they would like to see them keep moving forward and grant them an extension. Attorney Jordan explained there was formal action as part of the sale that was done by Fuqua & Milton and she would like to speak with Mr. Milton about it to be sure it won't affect anything from a title standpoint. Mrs. Jordan stated that as long as the Code Officer is instructed not to take any action against the property until the next meeting. Mr. Miner stated no code action will be taken. Attorney Jordan stated she will have documentation prepared that will need to be approved at the next meeting. No further discussion.

Other Matters:

Mr. Russell requested the Council to consider putting an ordinance in place to help with the appearance of the building windows downtown. They have paper taped all over the windows and they are stained and dirty. He suggested if the building is empty require the owner to have curtains or blinds or something more appealing to the eye. Attorney Jordan explained the code will need to be amended to address those issues. Also possibly look into creating a Special District in the downtown area with additional codes like was being discussed at the time the Council was considering the alcoholic beverages. Mayor Andrews asked Mr. Miner to keep those items in mind when building the agenda for next month. No further discussion.

Mr. Butler asked about the blue tarp on Railroad Avenue and requested that a more permanent solution be used because the tarps only last about a month. Mr. Miner stated he will check into that because he believes they were working on replacing that. No further discussion.

The meeting was adjourned by Mayor Andrews at 6:19 p.m.

City of Chipley

Tracy L. Andrews, Mayor

Attest:

Patrice A. Tanner,
Assistant City Administrator/City Clerk